**Student Onboarding for those working one year or less**

Student training/ Onboarding:

* Watch BTOTS training videos from handbook
	+ Video: 2018-7-10 BTOTS New User Training
	+ Powerpoint BTOTS Overview & Parent Portal
	+ PDF: Associated Visit Feature Overview
	+ PDF: Vist Tab contact Log tab integration
	+ PDF: coordination of IFSP outcomes and PIP
	+ Powerpoint: entering Assessments
	+ PDF: Amending Vs Editing an IFSP and when to end service
	+ Powerpoint: Btots Amendments & Provider change

Meet with Sue in New Employee Onboarding meetings

* Read all documents in Students File of Handbook. Always seek feedback, mentoring and/or coaching from a mentor provider.
* Practice:
	+ SW interns
	+ Behavior Practicum
	+ Nutrition Practicum

Get Started

1. Make
2.
3. Recap
4. Next steps

**XXX Checklist**

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| Interviewer: Date:  | Never | Some-times | ½ of the time | Often | Always |
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Personal Goals: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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