Choosing the wrong questionnaire
Incorrectly scoring questionnaires with omitted items
Not knowing the differences between ASQ-3 and ASQ:SE cut offs
Not adding points for items of concern on ASQ:SE-2

Adjusting age for prematurity is necessary if a child was born 3 or more weeks before his or her due date and is chronologically under 2 years of age.

Where data is entered in BTOTS Referral tab

<table>
<thead>
<tr>
<th>Concern Checkbox section of referral tab</th>
<th>Other Concerns note box of referral tab</th>
<th>Referral Notes box of referral tab</th>
</tr>
</thead>
</table>
| Check boxes selected indicate the developmental domains identified on the ASQ-3 with scores in the gray and black areas. | Reflects intake interview information received by intake staff.  
- concerns stated by the parent  
- medical information | Reflects intake interview information received by intake staff.  
- best contact & visit times  
- if child spends time at grandparents of child care  
- primary care provider name  
- parents consent to be contacted through email and text  
- ASQ & ASQ:SE scores/cutoff scores  
- parent response to “Overall” question responses  
- List items from the ASQ:SE that the parent identified as “A Concern”  
- preferred evaluation language |
| Check boxes:  
- Prematurity  
- Health  
- Vision  
- Diagnosed (dx) Conditions | 
<table>
<thead>
<tr>
<th>Reflect information provided by the parent/caregiver. When the dx box is checked it dx has not been confirmed by the Up to 3 nurse.</th>
</tr>
</thead>
</table>