## Leadership Team:

Who: Program Director, Division director, Community of Practice Leads: SC-Kathryn, DS-Emma, Spark-Megan, ABC-Janel, SLP-Kirany, motor-Curt/Amy, monograph CoP—family – Jamie, Environment- Cathy,

Why: to inform, provide feedback, determine usefulness to individual Community of Practice teams for new and changing policies, procedures, and practices and to include DEC Recommended Practices in discussion

What: Meets regularly (monthly or every 2-3 months) Yearly rotating leadership role

Roles of CoP Lead

Monograph Community of Practice Lead:

* Facilitate discussions with monograph groups.
* Bring info from monograph and group to leadership team discussions.
* Inform from Monographs, provide feedback, on new and changing policies, procedures, and practices
* Bring ideas and suggestions for program change to leadership team from monograph discussions, as they arise

Discipline Community of Practice Lead:

* Represent discipline perspectives in leadership team discussions
* Guide new hires through Up to 3 practices and procedures specific to their discipline
* Help with communication and clarification of program processes and decisions by taking decisions and information from Leadership Team meeting back to discipline groups
* Inform team discussions and provide feedback on new and changing policies, procedures, and practices
* Bring ideas and suggestions for program change to leadership team discussions, as they arise

We’d like Leadership Team Meeting to happen monthly for the first while to help guide program activities in response to BWEI audit.